

**RULES OF
THE POST VINTAGE HUMBER CAR CLUB**

1. **Title**. The name of the Club shall be the Post Vintage Humber Car club, hereinafter referred to as 'The Club'. The Club is a wholly owned and operated subsidiary of PVHCC Ltd.
2. **Objective**. The objective of the Club is the preservation of vehicles of the Humber marque, chiefly those built between 1931 and 1976.
3. **Constitution**. All decisions affecting the running of the Club shall be made by a Committee of fully paid-up Members, and five shall constitute a quorum. In any dispute or controversy, the decisions of the Committee shall be final. All decisions made by the Committee shall be voted upon in the event of dissent, a simple majority vote will carry a motion. All votes shall be minuted.

3.1. **Constitution of the Committee**. The Committee shall comprise:

Chairman of the Committee	Vice Chairman
Secretary	Membership Secretary
Events Secretary	Treasurer
Trade and Advertising Officer	Editor (see paragraph 3.1.9.)
Public Relations Officer	Website Co-ordinator
Historian	Pre War and Mark Spares Adviser
Social Media Officer	

- 3.1.1. If necessary, posts may be combined and additional posts may be created by the Committee.
- 3.1.2. The Committee shall hold at least six meetings per annum.
- 3.1.3. Each Committee post shall be held for two years with approximately one half by number of existing Committee Members retiring at each Annual General Meeting (AGM).
- 3.1.4. In the event of persistent unexplained non-attendance, the Chairman of the Committee shall correspond with the Officer concerned to ascertain whether he or she wishes to continue in office.
- 3.1.5. Procedures for accepting nominations from potential replacement Committee Members during the term of an existing Committee Member's post shall be decided upon at regular Committee Meetings, if necessary.
- 3.1.6. The Chairman of the committee shall be elected by the Committee by a simple majority. Proxy votes will be accepted. The vote shall take place at the regular Committee Meeting held two months before the AGM and all nominations must be received by the Secretary by the date of the regular Committee Meeting held four months before the AGM.
- 3.1.7. The Chairman shall be a person who has been a Committee Member for at least two years of current or previous service and he or she may be a General Duties Officer while in office.
- 3.1.8. The Chairman of the Committee shall act as the Chairman of the AGM of the Club.
- 3.1.9. The Editor is a non-executive member of the Committee. He is not elected by the Members and does not have a vote on the Committee.

3.2. **Directors of PVHCC Ltd.** Members elected to the posts of Chairman of the Committee, Secretary and Treasurer shall also serve as Directors of PVHCC Ltd. In the event that any of the above is unable to stand as a Director then the Committee shall nominate a replacement from the remaining Committee Members.

3.3. **Additional Constitutional Provisions.**

3.3.1. General Duty Officers with no specific office may also be appointed for one year as deemed necessary and shall retire at each AGM. Nominees may be voted in en bloc. Not being required to attend regular Committee Meetings his/her failure to attend at least four meetings shall not imply that he/she wishes to stand down.

3.3.2. An Honorary Auditor with no fixed term may be appointed by the Committee as required.

4. **Subscriptions.**

4.1. Subscriptions are due and payable by the date of being accepted to the Club annually, at a rate to be decided upon at an AGM.

4.2. No Member whose subscription is in arrears shall be entitled to receive service or benefit from events promoted by the Club.

4.3. New Members shall be required to pay a joining fee at a rate to be decided by the Committee.

4.4. Members of the Club are automatically made members of PVHCC Ltd.

5. **Expulsion of Members.** The Chairman may expel a Member where the conduct of that Member is deemed to be injurious to the character or interests of the Club.

6. **Representation.** No Member shall at any time, or under any circumstances, purport to be acting as an Officer or Agent of the Club unless he or she has been properly elected as such in accordance with these rules or unless he or she has received specific authority from the Committee.

7. **Expenses.**

7.1. No Member shall be reimbursed for unauthorized expenditure.

7.2. No reimbursements shall be made for expenditure incurred for Club purposes unless prior estimates for such expenditure have been approved by a majority vote at a regular Committee Meeting.

7.3. Officers may claim a mileage allowance of 30 pence per mile while travelling on Club business; the driver only shall claim.

7.4. Additionally, Officers may claim for telephone calls and e-mail costs where these are for Club business.

7.5. If not by prior approval, copies of receipts shall accompany claims.

8. **AGM of the Club.**

8.1. Fifteen Members shall constitute a quorum of an AGM of the Club.

8.2. An AGM shall be held each year on a date and at a time suggested at the previous AGM, subject to the availability of facilities and revision by the Committee.

8.3. The business to be conducted at the AGM shall include:

8.3.1. Consideration of the minutes of the previous year's AGM.

8.3.2. The presentation (on behalf of the Committee) of a statement of accounts prepared by PVHCC Ltd on behalf of the Club, showing a balance sheet and receipts and expenditure for the end of the accounting year of the calendar year in which the AGM is held. The Company is exempt from audit under Section 477 of the Companies Act 2006 relating to small companies.

8.3.3. A report from each of the Members of the Committee of the activities of the Club since the previous AGM.

8.3.4. The retirement of existing Committee Members in accordance with Rule 3.1.3. and the election of Members to fill those posts which become vacant.

8.3.5. Nominations for Committee Posts must be received by the Secretary of the Club at least twenty one clear days before the date of the AGM.

8.3.6. Attendance at the AGM is restricted to Members who are not in arrears with subscriptions. Persons attending the AGM may be required to produce their current Membership Card on request of a committee Member. Failure to do so shall render invalid any vote by that person.

8.3.7. Postal voting shall take place at the AGM. Postal Voting forms will be issued to all Members via the magazine. Completed forms must be returned to the Club Secretary at least ten clear days before the AGM.

8.3.8. Proxy votes may only be used at the AGM providing that they are declared with the Membership Secretary in writing at the beginning of the AGM and secondly, authorized cards must be shown from the floor when using the proxy votes.

8.3.9. On-line digital voting forms may be used.

9. **AGM of PVHCC Ltd.** The AGM of PVHCC Ltd shall follow the Club AGM. All Club Members are eligible to attend and vote.

10. **Special General Meeting.**

10.1. The Chairman of the Committee shall convene a Special General Meeting (SGM) at the written request of at least twenty Members of the Club.

10.2. At least twenty one clear days' notice shall be given to members of an SGM but the non-receipt of such notice by any Members shall not invalidate the proceedings.

10.3. Fifteen Members shall constitute a quorum at an SGM.

11. **Spares.** The Club shall endeavour to ensure that a spares service is made available for the benefit of Club Members in a manner deemed most appropriate by the Committee.

12. Amendments.

12.1. These rules shall remain in force until amended by the Committee.

12.2. Changes to these rules may only be effected at a regular Committee Meeting and the revisions shall be published as soon as possible.

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